

Chief Officer Appointments Panel

Friday 8 December 2017

PRESENT:

Councillor Bowyer, in the Chair.

Councillors Bowyer, Evans, Sam Leaves, Lowry, Mrs Pengelly and Smith.

Apologies for absence: Councillors Mrs Beer

Also in attendance: Tracey Lee – Chief Executive, Bernadette Smith – Senior HR and OD Business Partner, Ross Jago – Senior Panel and Partnerships Advisor.

The meeting started at 3.30 pm and finished at 4.15 pm.

Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

8. Declarations of Interest

There were no declarations of interest.

9. Minutes

Agreed to approve the minutes of the 29 September 2017, subject to the amendment of Councillor Lowry's attendance.

10. Chair's Urgent Business

There was no items of Chair's urgent business.

11. Exempt Business

Agreed that under Section 100A(4) of the Local Government Act 1972, to exclude the press and public from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

12. Interim arrangements for the Strategic Director for Transformation and Change

Members considered the proposal to continue with the current interim arrangement to cover the vacant post of the Strategic Director of transformation and change.

Members were informed that a review of the senior management structure was underway and therefore it was not considered in the best interests of the council to enter a recruitment process for the post.

The Committee agreed to extend the joint interim arrangement for covering the vacant post of the Strategic Director of Transformation and Change to 30 June 2018.

13. **Transformation and Change Directorate Senior Management Update**

Members considered the update report and were advised that the bulk of new responsibilities for the role came into effect in July which is why the appointment and salary uplift had not been backdated to January.

The Committee agreed to -

- 1) Note the changes to the role profile for the Assistant Director for Customer Services and Service Centre.
- 2) to the changes outlined in the draft role profile identified within the report, prior to consultation with the individual affected and Trade Union colleagues.
- 3) the slotting in of the current post holder if the grade is increased, with effect from 21 July 2017.

14. **Organisational Development**

The Chief Executive provided a broad outline of changes which may be required at a Senior Management level due to increased responsibilities in respect of Torbay.

Members were advised that a report on the Senior Management structure would be brought forward to Council in January and the Leader and Leader of the opposition would continue to be briefed on the developing structure.

Members noted the report.